



A. FOREWORD

The purpose of the athletic handbook is to present the procedures, rules, regulations, philosophies of the interscholastic athletic program of the Miller City-New Cleveland School District.

In addition, this material is compiled to inform and guide involved personnel of accepted practices along with their duties to maintain an effective and successful athletic program.

Athletics in the Miller City-New Cleveland School District are primarily governed by the Constitution and the Rules of the Ohio High School Athletic Association and the league policy of the Putnam County League. These documents are not included as a part of this guide, but are on file for reference in the office of the athletic director. Coaches are responsible for abiding by the rules and by-laws of the OHSAA and PCL policy, and also for keeping the participants in compliance with the rules. The athletic director shall serve as a resource person and interpreter of OHSAA and PCL rules and policies.

It is hoped that this information will be helpful to those for whom it is intended and it will serve as a source of information. Revision or additions will be recommended as the need arises. Questions not covered in the handbook should be referred to the athletic director.

B. GENERAL STATEMENT OF RESPONSIBILITIES

B-1 The Superintendent

Within a framework of the policies of the Miller City-New Cleveland Board of Education, provisions of Ohio Law rules and regulations of the OHSAA and of the Putnam County League, the Superintendent retains responsibilities for athletic policy within the school system and exercises authority over and reviews actions

taken by other school officials and staff members.

Within the framework of general supervision exercised by the Superintendent, the Athletic Director is responsible for coordinating athletic activities within the building, activities relating to a specific sport, and all inter-school athletic activities. Within the framework of general supervision exercised by the Superintendent, the Athletic Director is responsible for ticketing, banking, seating procedures, and parking. The head coach, as well as the assistant coaches will report directly to the athletic director, and the athletic director will report directly to the Superintendent.

C. RESPONSIBILITIES OF THE ATHLETIC DIRECTOR

To assure a well-organized athletic program, the Athletic Director is responsible for holding a staff meeting at the start of school and seasonal meetings before the start of each season.

C-1 AIDING ATHLETIC STAFF MEMBERS –

A Keep them aware of new trends, techniques and materials. **B** Bring professional literature to their attention. **C** Involve them in continual evaluation to ensure the best possible program for students at all levels.

C-2 GENERAL RESPONSIBILITIES -

A Organize all competitive sports programs between Miller City and other communities. **B** Plan and organize programs of public information and/or fund raising, involving athletics, with approval of the principal and the superintendent. **C** Coordinate scheduling and the use of the athletic facilities of the school system to achieve maximum effective use, K-12. **D** Recommend needed improvements in athletic facilities and programs to better serve the students of Miller City. **E** Supervise coaches at all levels in the various sports programs and assist in staff evaluations and selections. **F**



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Maintain accurate records of individual student participation achievement records, and awards for all sports on the senior and junior high levels. **G** Prepare all reports, eligibility lists and forms to meet the requirements of the OHSAA and the Miller City-New Cleveland Board of Education. With the building principal, supervise all programs to ensure that they are in accord with policies of the Miller City-New Cleveland Board of Education, the OHSAA and the Northwest District Board. **H** Supervise arrangements for physical examinations and student accident insurance for athletes, and maintain appropriate records for each student. **I** Schedule all non-league contests and prepare contracts between Miller City and competing schools, subject to approval of the principal. **J** Arrange for officials at all scheduled contests and prepare contracts subject to the approval of the principal. **K** Purchase needed athletic equipment and keep an accurate inventory of all athletic equipment. **L** Arrange for transportation for athletic teams. **M** Arrange for advance ticket sales, programs, publicity releases, team banquets and awards. **N** Arrange for appropriate crowd supervision at athletic events, including needed police assistance. **O** Maintain accurate records of all receipts and expenditures as required by regulations of the auditor's office.

C-3 ATHLETIC WORKERS AND TICKET SALES

A Sell student and adult season tickets. **B** Provide presale tickets for the high school, middle school and elementary. **C** Issue complimentary tickets and passes. **D** Make arrangements to employ ticket sellers and takers for all home contests at \$8.50 per contest. **E** Provide a financial report for all home varsity contests. **F** Make necessary announcements as to time and place of ticket sales. Post ticket prices and provide directional signs where necessary. **G** Keep an inventory of tickets and supplies and make purchase orders when necessary. **H** Inform ticket takers as to which tickets and passes are acceptable for admission to the contest. **I** Make sure that all necessary doors

are unlocked and that ticket taking arrangements are set up. **J** The Athletic Director will assign all jobs for all sports. **K** Make arrangements to employ someone to run the scoreboard and score book for all varsity basketball contests at \$8.50 per contest. **L** Make arrangements to use students to run the clock and do the score book for all 7th, 8th and 9th games and High School Varsity and JV Volleyball and Soccer games at \$8.50 a contest.

D. CURRENT ATHLETIC TICKET PRICES:

D-1 BOYS' VARSITY BASKETBALL PASSES –

All Sports Pass \$ 350.00 – Family, \$ 250.00 - Couple, and \$ 200.00 - Student

* Admittance to all sports throughout the 12/13 school year. Does not include any post season tournaments.

Wildcat Pass: \$160

* Adult reserved seat at all boys' home games
*Admission to all winter contests

Blue Pass: \$60

*Adult Reserved seat at all boys' home games (11 contests) * Non Reserved same price.

Gold Pass: \$115

*Adult Admission to all varsity boys' and girls' home contests (22 contests)

Student Pass:

Gold - \$ 75 Admission to all varsity boys and girls home contests. (22 contests)

Blue - \$ 35 – Admission to all varsity boys home contests. (11 contests)

White - \$ 35 – Admission to all varsity girls home contests. (11 contests)



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D-2 GENERAL ADMISSION BOYS' BASKETBALL -

Door Admission for Adults \$ 6, and Students - \$ 6

Adult Presale - \$6. Student Presale - \$4

Kindergarten or younger – NO CHARGE.

D-3 GIRLS' BASKETBALL -

Door Admission for Adults - \$6

Door Admission for Students - \$4. No presale for Varsity Girls' Basketball

Kindergarten or younger – NO CHARGE.

D-4 VARSITY VOLLEYBALL AND SOCCER -

Door Admission - Adults \$6 and Students \$4.

D-5 7TH , 8TH , 9TH , AND JV SPORTS -

Door Admission - Adults \$3 and Students \$2.

5) Due to the many teams and outside groups, supervision and clean up is going to demand the complete cooperation of everyone involved. Everyone must do their part in preparing the gym and cleaning the area so that the responsibility and work does not fall on just a few coaches. Read through the list. Be aware of your duties. Know where various items are to be kept.

6) The entire gym floor should be swept before the first practice each day or before the game.

7) All papers and materials left in the shower rooms should be picked up and locker doors closed. Check shower rooms for damage after games.

8) Instruct players that they are to enter and leave the gym area at the west lobby doors only. Students are not permitted out of the cafeteria area without permission.

9) Put the used towels in locker #9 in the coach's office.

10) When leaving, all lights are out and doors are locked, including the coach's door, whirlpool room, storage room door and west lobby entrance door. Coaches are **LAST TO LEAVE!** You are responsible.

11) Give your managers specific duties to perform or you are going to have to do them.

12) If keys are needed, contact the Athletic Director.

13) If cars are used for travel, scouting, etc., keep an accurate record of dates, miles and locations. The mileage money is \$.42 per mile. Each coach will take care of acquiring a bus when he/she drives the team bus. The Athletic Director will hire a driver for those coaches that do not drive bus. Coaches will be paid \$24 if driving their own team bus.

E. COACH'S RESPONSIBILITIES

1) Give to the Athletic Director the names of all athletes trying out for your team and also stats, managers, etc.

2) Let the athletic director know ASAP when you plan on issuing uniforms. AD's will help issue and record the material.

3) Physical cards must be signed by parents, students and doctor before any player can practice. These cards will be kept on file in the Athletic Director's office and on the PrivIT website designated by the OHSAA; <https://millercitywildcats-oh.e-ppe.com> (password for all sports is wildcats)

4) Inform the Athletic Director at once when any athlete quits or is dropped from the team.



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14) Read and know the eligibility rules of the OHSAA and Putnam County League regarding your sport. Check the eligibility of your athletes.

15) Keep unauthorized people out of the locker rooms. During your sport season, assume full responsibility of the locker rooms, team rooms, equipment rooms and gym.

16) Coaches are to abide by the OHSAA and clear dates with the Athletic Director when scheduling scrimmages.

17) Consult with the Athletic Director before ordering equipment supplies, or any other cost. Purchase Orders MUST be approved prior to purchasing anything.

18) When using the gym on unscheduled times, please check with the Athletic Director. Just because nothing is on the original schedule, doesn't mean that it hasn't changed.

19) Each coach is directly responsible to the Athletic Director and should consult him regarding policies and problems dealing with athletics. The Athletic Director is responsible to the Principal.

20) In case of an unusual injury or accident, notify the Athletic Director or the Principal at once. Upon injury of an athlete, parents should be notified and some responsible person is to see that the athlete receives medical attention. If possible, the student's own doctor should be used.

21) Each coach will give the students more specific information in regards to other types of team rules such as hours, dress, attendance, etc.

22) Program Coordination: The high school head coach is responsible for developing the carry-over of systems and techniques between the junior high and senior high school program. This will be accomplished through close coordination between the head coach of a varsity sport, the junior high coaches and the Athletic

Director. Head coaches will assign specific duties and responsibilities to their assistants and junior high coaches as deemed necessary for the success of the program. Squad selections will be determined by the head coach and the Athletic Director.

23.) In accordance with NFHS "Individual Instruction" Regulations, General Regulation 8.6, the coach will maintain a system or record of individual coaching during the off season and share this information with the Athletic Director prior to implementing it.

F. PROTOCOL FOR OLD GYM:

F-1 CONTESTS: All 7th and 8th grade contests for the fall and winter sports will be held in the old gymnasium.

F-2 SEATING:

- 1) Pull out all bleachers on the west side for every fall and winter contest.
- 2) The bleachers must be pushed back in after games and the floor must be cleaned unless you are told differently by the Athletic Director.

F-3 STORAGE ROOM - Basketballs for non-school groups - jump ropes - heavy balls - ice maker (if ice is needed at home games or practices, use the ice from the freezer and NOT the cold packs from the kits) - practice clock - possession arrow - microphone - extra nets - lights, fans & scoreboard switches.

F-4 CABINET #2 in the Storage Room - air pump, drill, towels game clock and bleacher pullers.

F-5 COACHES' OFFICE - practice balls - game balls - game clock - medical kits - markers and erasers.

F-7 PRACTICES -

- 1) Most practice times will be filled by 7th and 8th grade teams.



- 2) Practices will be scheduled well in advance. If there is a specific time or day you cannot practice, let the Athletic Director know.
- 3) If you wish to switch a practice with another team, do this coach to coach. If you cancel a practice, tell the Athletic Director so that this time can be made available to someone else.
- 4) Practices will normally be 2 hours in length. Do not run over your scheduled practice time for just a "few more minutes". You are taking time from the next team. When one team is in the gym, the next team is to stay out until the scheduled time.

F-8 LOCKERROOMS:

- 1) Each junior high athlete will be assigned a locker at the beginning of each season.
- 2) The girls will be assigned lockers in the lower level, while the boys will be assigned lockers in the upper level.
- 3) Fall athletes who will also be participating in a winter sport and/or a spring sport may choose to keep their respective lockers if they so choose.
- 4) If an athlete has participated in a sport during a particular school year, but is not currently in season, he or she must have his or her locker cleared out so it can be assigned to someone else.
- 5) It is highly recommended that the athletes purchase a combination lock for their respective locker, due to its usage by visiting squads from other schools.
- 6) The upper level locker room will be used by visiting girls' teams, while the lower level locker room will be used by visiting boys' teams.

G. PROTOCOL FOR NEW GYM:

G-1 CONTESTS: All high school fall and winter contests will be held in the new gym.

G-2 SEATING: Pull out all bleachers for boys' home games. For girls' home games, pull out lower level bleachers on the north and south sides, unless told otherwise by the athletic director. The bleachers must be pushed back in after games and the floor must be cleaned unless you are told differently by the athletic director.

Reserved seating for the boys' home games is as follows: South side: Section H; North side: Section C, partial sections B & D.

Student seating for the boys' home games is as follows: Section F & G, partial K & L

General admission seating for the boys' home games is as follows: North side: Sections A & E, partial B & D; south side: Section M, partial K & L

Visitor seating for the boys' home games is as follows: Sections I, J, N, O.

G-3 STORAGE ROOM: Practice clock, game clock, audio equipment.

G-4 COACHES' OFFICE: Practice balls, game balls, med kits, markers, erasers, medical supplies.

G-5 PRACTICES:

- 1) Most practice times will be filled by high school teams.
- 2) Practices will be scheduled well in advance. If there is a specific time or day you cannot practice, let the Athletic Director know.
- 3) If you wish to switch a practice with another team, do this coach to coach. If you cancel a practice, tell the Athletic Director.



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Director so that this time can be made available to someone else.

- 4) Practices will normally be 2 hours in length. Do not run over your scheduled practice time for just a "few more minutes". You are taking time from the next team.
- 5) When one team is in the gym, the next team is to stay out until the scheduled time.
- 6) Instruct players that they are to leave the gym area at the south doors only.
- 7) The entire gym floor should be swept before the first practice each day or before a game which is the first event of the day.

G-6 GAME NIGHT PROCEDURES FOR COACHES AND PLAYERS:

- 1) Players and coaches are required to park in the southwest lot (church lot).
- 2) Players and coaches will enter the south or southwest doors.

G-7 VOLLEYBALL GAME NIGHT PROCEDURES FOR FANS:

- 1) Parking is available in two areas: North Lot, East Lot
- 2) Entrances: North lobby doors, east doors

G-8 BASKETBALL GAME NIGHT PROCEDURES FOR FANS:

- 1) Parking is available in three areas: North Lot, East Lot, Southwest Lot
- 2) Entrances: North lobby doors, east doors, southwest doors

G-9 CONCESSIONS:

- 1) Located in the cafetorium only for all contests except boys' basketball home games.
- 2) For boys' home games, a second concession stand will be located in the east hallway. **Note: No Pop will be allowed in the new gymnasium**

G- 10 RESTROOMS: Restrooms are located in two areas: 1) Northwest hallway; 2) Northeast hallway

G-11 LOCKERROOMS:

- 1) Each high school athlete will be assigned a locker at the beginning of each season.
- 2) Fall athletes who will also be participating in a winter sport and/or a spring sport may choose to keep their respective lockers if they so choose.
- 3) If an athlete has participated in a sport during a particular school year, but is not currently in season, he or she must have his or her locker cleared out so it can be assigned to someone else.
- 4) It is highly recommended that the athletes purchase a combination lock for their respective locker, due to its usage by visiting squads from other schools.
- 5) The boys' locker room will be used by visiting girls teams, while the girls' locker room will be used by visiting boys' teams.
- 6) Put the used towels in the handicapped locker in the coaches' office.

H. PRACTICE UNIFORM REQUIREMENTS:

1. Appropriate footwear must be worn at all times
2. Clothing displaying inappropriate words, pictures or other graphics is prohibited.
3. Clothing should be clean, neat and meet reasonable standards of health, hygiene, and decency as not to disrupt the educational



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environment or erosion of moral fiber of our school.

- 4. Warm weather tops must have shoulder straps that are at least the width of a credit card standing on end.

high school, students must be passing at least five (5) one-credit courses or the equivalency there of, and must have a minimum GPA of 1.50. In the middle school, students must be passing at least 75% of all courses, and must have a minimum GPA of 1.50.

I. PLAYERS' RESPONSIBILITIES

- 1. All equipment issued to a player is to be worn only at practice sessions or scheduled games involving that particular sport. Each player is individually responsible for all equipment issued.
- 2. Each player should exhibit proper conduct that will create a positive reflection upon himself/herself, teammates and the student body of the Miller City-New Cleveland school.
- 3. All students are expected to attend school for a complete day on the day of a game, contest, meet, match, performance or practice session. In order to participate, a student must be present in school at least 50% of the school day. 4) 50% of the school day would be equivalent to 3 1/2 hours or 4 periods. Athletes are never permitted to remain home on the day of a scheduled event to "rest up" for the activity. The Principal may grant exceptions to this rule based on review of the individual case and any extenuating circumstances involved.
- 4. All players should uphold the traditions of sportsmanship and fair play.
- 5. The student athlete must maintain all of the minimum requirements of the OHSAA as stated in its yearly handbook. In addition to its minimum requirements, the following requirements will be maintained by students of the Miller City - New Cleveland School District. In the

- 6. Any student who is under the penalty of suspension is not eligible.
- 7. The athletic department will arrange schedules so that class absences due to athletic events will be kept to an absolute minimum. However, it will be necessary at certain times for participants to be excused from class to be involved in an athletic contest.
- 8. No member of an interscholastic team may play on an intramural team or any other type of team in the same sport.
- 9. Students must complete a physical PRIOR to participating in any sport season. Once completed, the physical must be entered into the PrivIT website: <https://millercitywildcats-oh.e-ppe.com> (password for all sports is wildcats). Select all teams you wish your physical to possibly apply for.

J. ATHLETIC POLICIES

J-1 VACATIONS –

If a player takes a vacation with parents or a planned vacation includes a player, that player is not to be dismissed from the squad. However, the coach should discuss the possible consequences with the parents and player.

J-2 AUTHORIZED PERSONNEL –

Only team personnel should be permitted on the bench, in the locker rooms, and the media area.



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J-3 SCRIMMAGES AND GAMES –

All scrimmages and games with other schools should be cleared with the Principal and Athletic Director.

J-4 STUDENT TRANSPORTATION -

When games are played away from Miller City, students are to travel to and from the site on the transportation provided by the school. Permission from the parents must be obtained to do otherwise.

J-5 PROPERTY DAMAGE –

Any athlete, while a member of an athletic team representing Miller City-New Cleveland schools, at home or away, who destroys, damages, defaces, breaks or steals any property of the school or facilities used for practices, including school busses, shall be subject to dismissal from the squad.

J-6 SUSPENDED ATHLETES –

Any athlete who is under penalty of in-school suspension or out-of-school suspension will not be permitted to participate in games or practices during suspension.

J-7 INJURIES & INSURANCE –

It is recommended that an athlete be covered by insurance. The Ohio High School Athletic Association has purchased Lifetime Catastrophe Accident Insurance for the school year. It is the coach's responsibility to accompany or to see that another competent adult accompanies any injured player to obtain first aid or a physician's care. Students are not to assume this responsibility.

J-8 FUNDRAISERS –

Fund raising programs are to be cleared through the administration or the athletic director.

J-9 MULTIPLE SPORT PARTICIPATION

Athletes transitioning from a fall sport to a winter sport or a winter sport to a spring sport shall be permitted a break of 3 calendar days

before being required to begin the next sport. Student Athletes who fall under this category will begin participation with the regular activities at the conclusion of the 3 day period without makeup practices and/or conditionings. There will be no penalty to beginning late if the cause is participating in other school related sports or activities. Students may participate in more than one sport in any one season. In such cases, coaches and the A.D.'s will work to maximize participation opportunities.

J-10 PARTICIPATION -

Athletes participation is required beginning with the 1st day of scheduled practice. Any athlete who has no association with a given team beginning with the first day of scheduled practice and moving forward should have no expectations of being accepted on the roster during the remainder of the season.

J-11 SUBSTANCE ABUSE

1) Substance abuse will include public use of alcoholic beverages, use of tobacco of any kind and use of any drugs other than those prescribed by a doctor. **INSIGHT** is an intervention program sponsored by the Putnam County Office of Education. This program will be used when a student has violated their school's policy on tobacco, alcohol or other drugs. Students are referred by their schools for **INSIGHT when there is police involvement with the incident.** Self-referrals for assistance are also provided. Each participant will sign this handbook agreeing to non-use of tobacco, alcohol and other drugs as well as taking a look at themselves. There are eight sessions to the program, each lasting approximately forty minutes. These would run during the student's study hall or possibly during after school hours.

2. 2. Substance abuse is a problem area that affects our student athletes and is a growing concern to our athletic administrators. As a result, the following steps will be taken in order to



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help eliminate this problem. Public use of these substances will be defined as possessing, purchasing or drinking of alcohol anywhere away from the athlete's own house:

Note: Any athletic offenses of rules are progressive and cumulative throughout the 2012-13 school year

Level 1 Offense

1. Any public use of the previously mentioned substances is prohibited.
2. First offense: **ONE GAME SUSPENSION**
3. Second (**LEVEL 1 or 2**) offense: **TWO GAME SUSPENSION.**
4. Third offense (**any level**): **REMOVAL** from that team and **SUSPENSION** from all athletics for the remainder of the school year.

Level 2 Offense

1. Any public use of the previously mentioned substances in which the police are involved is prohibited.
2. First offense: **TWO GAME SUSPENSION.**
3. Second (**LEVEL 1 or 2**) offense: **FOUR GAME SUSPENSION.**
4. Third offense (**any level**): **REMOVAL** from that team and **SUSPENSION** from all athletics for the remainder of the school year.

Level 3 Offense

1. Any public use of the previously mentioned substances in which the police are involved and a **DUI CHARGE** is brought forth is prohibited.

2. First offense: **THREE GAME SUSPENSION**

3. A second offense at any level in connection with a DUI will result in **REMOVAL** from that team and **SUSPENSION** from all athletics for the remainder of the school year.

Students will be referred to the **INSIGHT PROGRAM** for each offense. If any of these penalties cannot be enforced within the same season or the same school year in which the infraction occurred, they will be enforced in the athlete's next athletic season. If the penalties cannot be enforced within the same school year, they will be enforced during the next school year. If at anytime, the penalties are not completed, all awards and team membership are forfeited.

K. LEAGUE AFFILIATION

Miller City High School is a member of the Putnam County League composed of the following schools: Columbus Grove, Continental, Fort Jennings, Kalida, Leipsic, Miller City, Ottoville and Pandora-Gilboa.

Varsity championships are based as follows: Volleyball, Basketball, Soccer, Softball and Baseball - League games won. Golf, Track and Cross Country - PCL Tournament

All championship schools may purchase a Putnam County League trophy.

L. ATHLETIC AWARDS

L-1 FALL/WINTER Ceremony-

A ceremony will be held in the spring for all fall & winter sports.

The meals for both banquets will be catered. The parents of students, grades 9-11, will pay \$7 for their meals and the students, grades 9-11 will pay \$6 per meal to help defray the cost of the banquet. The Athletic Department will pay the meals' cost for the following people:



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- 1) Coaches and spouses at the head table
- 2) Honored guests at the head table
- 3) Seniors and their parents.

L-2 SPRING AWARDS Ceremony

A spring sports Ceremony will be held following the completion of both Softball & Baseball seasons and will be informal.

L-3 AWARDS REQUIREMENTS

To receive a varsity letter, an athlete should participate in 3/8 of all quarters in basketball, 3/8 of all games in volleyball, 3/8 of all innings in baseball and softball, 3/8 of all halves in soccer and 3/8 of all matches in golf. Each coach may make exceptions.

Varsity

- 1st Year – Lg Letter, and certificate
- 2nd Year - Medallion, and certificate
- 3rd Year - Plaque, and certificate
- 4th Year - Plaque, and certificate

Reserve

- 1st Year - Med. Letter, and certificate
- 2nd Year - Certificate
- 3rd Year - Certificate
- 9th - Sm. Letter, insert, numbers, and certificate
- 8th - Monogram and certificate
- 7th - Monogram and certificate

**M. DATES FOR BEGINNING AND
ENDING INSTRUCTIONAL PROGRAMS,
COACHING, GAMES AND NO CONTACT
PERIODS FOR
2015-16 SCHOOL YEAR**

M-1 FALL SPORTS -

1) GOLF

- a) Earliest date for coaching: **August 1**
- b) First match: **August 6**
- c) Last day for coaching, **October 24**

2) VOLLEYBALL

- a) Earliest date for coaching: **August 1**
- b) First match: **August 19**

- c) Last day for coaching: **Tournament loss**

- d) No contact period: **Starts with the first day after the last interscholastic contest: ends 28 days later**

3) SOCCER

- a) Earliest date for coaching: **August 1**
- b) First match: **August 19**
- c) Last day for coaching: **Tournament loss**

- d) No contact period: **Starts with the first day after the last interscholastic contest: ends 28 days later**

M-2 WINTER SPORTS -

1) BOYS' BASKETBALL

- a) Earliest date for coaching: **November 3**
- b) First game: **November 30**
- c) Last day for coaching: **Tournament loss**

- d) No contact period: **Starts with the first day after the last interscholastic contest: ends 28 days later**

2) GIRLS' BASKETBALL

- a) Earliest date for coaching: **October 27**
- b) First game: **November 24**
- c) Last day for coaching: **Tournament loss**

- d) No contact period: **Starts with the first day after the last interscholastic contest: ends 28 days later**

M-3 SPRING SPORTS -

1) BASEBALL

- a) Earliest date for coaching: **February 19**
- b) First game: **March 24**
- c) Last day for coaching: **June 9**
- d) No contact period: **Aug 6 - Sept 3**

2) SOFTBALL

- a) Earliest date for coaching: **February 19**
- b) First game: **March 24**
- c) Last day for coaching: **June 9**
- d) No contact period: **Aug 6 - Sept 3**



**N. VARSITY BOYS & GIRLS
BASKETBALL TICKET SALES**

N-1 SEASON TICKETS PRESALE

- 1) **Beginning:** The sale of season tickets for adults and students will start on **September 25, 2017**, from 8:00-3:00 PM in the high school office.
- 2) **Existing season ticket holders:** Those adults who had a season ticket last year may purchase their tickets from **September 25 - October 20.**
- 3) **New season ticket holders:** New adult season ticket holders may purchase tickets from **October 23 to November 13.**
- 4) Student season tickets can be purchased during this time also, **September 25 to November 13.** If you cannot make it to school during these times, a phone call will be fine.

N-2 SEASON TICKETS PRICING

***See Section D-1 and D-2**

N-3 GENERAL ADMISSION PRESALE -

- 1) The presale general admission tickets will usually be on sale the last school day before the game or games.
- 2) Tickets will be sold at lunchtime in the high school office.
- 3) Ticket prices for Putnam County boys' games are **\$4** for students, **\$6** for adults presale price. All tickets at the door are **\$6.**
- 4) Ticket prices for Putnam County girls games are **\$4** for students, **\$6** for adults and there are **no presales.**

N-4 LIMITED TICKET PRESALE –

Tickets may only be purchased in highest category. Tickets may not be purchased in every eligible category. If more tickets are needed then person must come back to purchase during general admission times.

1) Boys' Basketball

GROUP #1 – 7:00-8:00 – Varsity & JV Coaches, Players, Stats, VTR, Managers, Cheerleaders, Administration, Adult game workers for that sport, School board and Secretaries. Sale will begin with players on that specific team first. **Limit of 6 tickets of special seating.** These tickets may be purchased for immediate family members only, to include parents, siblings and grandparents. Group 1 may also purchase as many general admission tickets as needed only if there are a sufficient number of tickets available to be sold for that specific event.

GROUP #2 – 11:20-12:00 Students

GROUP #3 – 12:30-3:00 Contracted Personnel

GROUP #4 – 3:00-4:30 Reserved Seat Holders

GROUP #5 – 4:30-5:30 300 Club Members

GROUP# 6– 5:30-7:30 School District Residents

2)Girls' Basketball

GROUP #1 – 7:00-8:00 – Varsity & JV Coaches, Players, Stats, VTR, Managers, Cheerleaders, Administration, Adult game workers for that sport., School board and Secretaries. Sale will begin with players on that specific team first. **Limit of 6 tickets of special seating.** These tickets may be purchased for immediate family members only, to include parents, siblings and grandparents. Group 1 may also purchase as many general admission tickets as needed only if there are a sufficient number of tickets available to be sold for that specific event.

GROUP #2 – 11:20-12:00 Students

GROUP #3 – 12:30-3:00 Contracted Personnel

GROUP #4 – 3:00-4:30 300 Club Members

GROUP#5 4:30–6:00 School District Residents.

**O. GENERAL STATEMENTS
CONCERNING ATHLETICS
AND PLAYING OUT OF SEASON**



Miller City-New Cleveland Athletic Handbook: 2017-18



1. Athletes normally participate in sports because of the fun and the enjoyment of different levels of success. Those who don't participate usually do so for the very same reasons; it no longer is fun or they are not enjoying the level of success that they were hoping for.
2. Athletes should be playing sports for themselves; not for Mom, Dad or Coach.
3. Parents who do not want their children playing out of season should not let their children play out of season. These same parents, however, should not try to keep the kids who do want to play out season from playing.
4. It is optional! It gives the athlete more opportunities to improve himself/herself.
5. **FALLACY:** If the athlete doesn't play out of season, he will be penalized by the coach. **FACT:** If the athlete doesn't play out of season, he won't be as good as he **COULD HAVE BEEN!** He will be penalizing himself.
6. At present, the general guidelines for playing out of season are as follows: **A** It is organized recreation. **B** It is optional. **C** It is open to anyone. **D** MC-NC coaches may coach during June and July.

P. CHEERLEADING

1. In the spring of each year, cheerleading tryouts are held at Miller City High School.
2. Four cheerleading squads are selected for the varsity, reserve, 8th grade, and 7th grade teams.
3. All candidates must attend the practice sessions which are conducted by the graduating senior cheerleaders.
4. A parent permission form must be completed by each candidate in order to be eligible.

5. Each candidate is judged on skills. The judging consists of the following: outside adult judges 80%, coaches 20%. The scores are tabulated at the end of tryouts and the winners are announced the same day.
6. Membership on the varsity and reserve cheerleading squads is open to students who will be a freshman, sophomore, junior or a senior. A current junior candidate will receive one point for each year of high school cheerleading at the Junior Varsity Level, and 2 points for cheerleading at a Varsity Level, and this will be added to her final score. Maximum accum of 5 points.
7. Any remaining positions will be selected from the remaining freshman, sophomores and juniors.
8. The 8th grade squad is open to 8th graders only. The 7th grade squad is open to 7th graders only.
9. Each cheerleader squad should have a minimum of three candidates. The maximum amount on both 7th and 8th grade squads is 6 members each grade. Maximum amount for Varsity is 8 members, and maximum amount for JV is 6 members.
10. The major responsibilities of each cheerleader are to promote and uphold school spirit, develop a sense of good sportsmanship among students, to promote unification of the crowd's involvement during athletic events, to strive to build better relationships between schools and to uphold the highest personal, as well as cheerleading, standards.
11. Each cheerleader receives a skirt when they become an active member of the squad. The skirt is their responsibility and is to be worn only in conjunction with school events.



12. All skirts are to be washed and returned to the coach.
13. The rest of the uniform is to be purchased by the individual cheerleader. New skirts will be purchased for the varsity squad every three years. These materials should be ordered in May with the cheerleader coach's and the athletic director's approval.



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Q. CHEERLEADING CANDIDATE ELIGIBILITY FORM AND PERMISSION SLIP

We are again making preparations for cheerleading tryouts. The practice sessions and tryouts will be held after school for grades 6-11 during the spring.

In the event that your daughter is selected, she will be responsible for the cost of her sweater, shoes, socks and tights. The approximate cost is \$300-\$450. The skirts are handed down from year to year. The cheerleaders could have the additional cost of attending a cheerleading camp. The approximate cost is \$100 to \$300, depending on the squad level. Attending a cheerleading camp is optional. Each squad chooses its own outfit. These items must meet with the coach's and athletic director's approval.

The cheerleader coaches and the athletic director are in charge of the election process. They will be assisted by the senior cheerleaders. The cheerleaders will be judged by two groups. The coaches and the outside judges will be judging the skill areas.

A score will be determined by totaling the points each cheerleading candidate receives from the, coaches and outside judges. A junior candidate will receive one point for each year of high school cheerleading at the Junior Varsity level, and 2 points for cheering at the Varsity level, a maximum of 5 points, and this will be added to her final score. The coach's percentage weight will be 20% and the outside judges 80%. If there are any ties, the follow methods will be used to break the tie: (1) Highest point total from the outside judges (2) Highest point total from the coaches.

The order for the tryouts will be squads 7, 8, and JV/Varsity. Each squad will draw numbers during the last practice to determine the order of appearance.

All candidates must contact the cheerleader coaches and turn in a parent permission form by the first practice session.

It is mandatory that anyone trying out for one of the cheerleading squads must attend the practice sessions. Permission must be secured from the coach in order to miss. Please fill out the permission slip and return it to the Athletic Director by a date to be determined.

Practice dates and times are to be determined.

My Daughter, _____,

Grade _____, has my permission to try out for cheerleading for next year.

Student's Signature

Parent's Signature

**USE THE FORM STORED UNDER
CHEERLEADERTALLYFORMS**

JUDGE # _____ CHEERLEADER # _____

CLINIC CHANT – Does she do the motions in sync? _ _
----- 1 2 3 4 5 6

**MILLER CITY WILDCATS
CL Tally Sheet for 2018/19 Candidates**



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CLINIC CHEER – Does she do the motions in sync? __
----- 1 2 3 4 5 6

DANCE – Does she smile and show attitude? _____
----- 1 2 3 4 5 6

GROUP RHYTHM – Is she in sync with the group? ____
----- 1 2 3 4 5 6

APPEARANCE – Generally neat hair groomed, poised _
----- 1 2 3 4 5 6

EYE CONTACT – Does she look at all of the judges? __
----- 1 2 3 4 5 6

SMILE – Does she smile during the performance? _____
----- 1 2 3 4 5 6

ENTRANCE SCORE – Does she tumble in, spirit loudly?
----- 1 2 3 4 5 6

INDIVIDUAL CHANT _____
----- 1 2 3 4 5 6

INDIVIDUAL CHEER _____
----- 1 2 3 4 5 6

VOICE CONTROL – Loud, clear, has enthusiasm in
voice _____ 1 2 3 4 5 6

MOTIONS 10 CONSECUTIVE – Stiff, no bent wrists,
correct ____ 1 2 3 4 5 6
Positioning during cheers and chants

MOVEMENTS – Arms straight, no bent wrists _____
----- 1 2 3 4 5 6

JUMPS – HOW HIGH, DONE CORRECTLY, TOES
POINTED ____

HERKI – right or left _____
----- 1 2 3 4 5 6

TOE TOUCH _____
----- 1 2 3 4 5 6

OTHER JUMP _____
----- 1 2 3 4 5 6

CARTWHEEL _____
----- 1 2 3 4 5 6

ROUND OFF - smooth and spring up afterwards _____
----- 1 2 3 4 5 6

SPLITS – Are they close to the floor and toes pointed? __
----- 1 2 3 4 5 6

GYMNASTICS OR EXTRA – Do an average of all
together _____ 1 2 3 4 5 6

WE WILL ADD UP THE SCORES

TOTAL _____

HIGHEST POSSIBLE SCORE 120

GRAND TOTAL _____